



**John Paul II
Multi-Academy**

Bishop Walsh Catholic School
Holy Cross Primary School
St Joseph's Primary School
St Nicholas' Primary School

Registered in England and Wales:
No. 08706247



Bishop Walsh
Catholic School

Application for Leave of Absence

Local Authority Guidelines state that Regular Attendance at School is vital for All Students. This is in order to help them reach their full potential. Absences during Term Time are therefore recorded as unauthorised except in exceptional circumstances.

We would ask that a covering letter should accompany this form explaining how a gap in your child's learning is going to benefit their education and returned to Mr Carroll, Attendance Officer.

Name of Student House Group

Period of Absence Requested : From To

Date of return to school :

Reason for request for absence

.....
.....

Signed: (Parent/Guardian) Date

Reply Slip

Name of Student House Group

Absence recorded as Authorised

Unauthorised

Head of Year/Attendance Officer Signature

Academic Excellence
Spiritual Development
Social Awareness



Bishop Walsh Catholic School

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