

APPLICATION FOR SCHOOL CLOTHING GRANT 2019

To be eligible to apply you must be:

- A) A current resident of the former Borough of Sutton Coldfield, as set by the 1974 boundary. This includes Sutton Mere Green, Sutton Four Oaks, Sutton Vesey, Sutton Wylde Green, Sutton Trinity, Sutton Roughley, Sutton Reddicap and parts of Sutton Walmley & Minworth
and
- B) in receipt of one or more of the benefits listed below. Please note applicants in receipt of income above £25,000 (includes the listed benefits and earnings) will not be considered

School Stamp

Only ONE APPLICATION PER HOUSEHOLD (UP TO 4 CHILDREN) WILL BE ACCEPTED
Vouchers may only be redeemed at CLIVE MARK SCHOOLWEAR, BOLDMERE

Name of Applicant Tel/Mobile No		Name of Partner Tel/Mobile No	
Relationship to child(ren)		Email Address	
Address			
Postcode			
BENEFITS	Tick	Please tick all that apply and provide <u>copies only</u> of proof as requested as these cannot be returned. REGRETTABLY, SCCT IS UNABLE TO PROVIDE A PHOTOCOPYING SERVICE	
Income Support	<input type="checkbox"/>	If you are receiving one of the benefits listed in this section please provide proof dated within the last 3 months. This can be your notification of benefit or a letter from the DWP or Job Centre	
Job Seekers Allowance	<input type="checkbox"/>		
Employment Support Allowance	<input type="checkbox"/>		
Child Tax Credit	<input type="checkbox"/>	If you are receiving one or both of the benefits listed in this section please provide ALL PAGES of your current Tax Credit Awards Notice for the year 6/4/2018 to 5/4/2019 or your renewal notice which states 'Check now no later than 31/7/2019' if this has been issued. If you are working please also provide proof of income. This can be a copy of March 2019 salary slip.	
Working Tax Credit	<input type="checkbox"/>		
Both	<input type="checkbox"/>		
Earned Income	<input type="checkbox"/>		
Universal Credit	<input type="checkbox"/>	Please provide a copy of a UC statement dated within the last 3 months. You can request a proof of this through your on-line account or from the benefit office that pays you.	
Child's Name	DOB	Name of School	

IMPORTANT

PLEASE check that you have attached copies of all the information requested and **TURN OVER THE PAGE to complete and sign this application
This form MUST be stamped by the school that issued it and returned to the School that has stamped the form by FRIDAY 29 MARCH 2019**

FOR OFFICE USE ONLY

Amount Awarded

Vouchers Numbers

Authorised by Date

COMMON REPORTING STANDARDS COMPLIANCE (CRS)

In order to deal with your application, it is necessary for us to keep a file containing information about you. Under the terms of Common Reporting Standard legislation (CRS), introduced in 2017, the Trust is now obliged, by law, to provide HMRC with certain information regarding the tax residence of grant applicants who receive assistance from the Trust and the following information is required:

Country of Residence for Tax Purposes : UK or OTHER (**please delete as appropriate**)

If OTHER, please specify

Jurisdiction

.....

Tax ID or National Insurance Number Date of Birth

HOW WE USE THE INFORMATION YOU HAVE PROVIDED

- The information you have provided with this application will only be used to process your eligibility for a school clothing grant
- Your information will be stored on computer or in other ways being used by the Trust for the purpose of processing your application
- Your information will only be shared with Trustees and employees of the Trust and will not be shared with any third parties
- The Trust may contact your child's school to make enquiries relating to your application
- You are entitled to request a copy of the details held by the Trust about you
- You have the right to object to this processing and, if you wish to do so, please contact the Trust by telephone, email, or in writing. Please bear in mind that if you object it will affect the Trust's ability to award a grant for your benefit

Please sign and date this form to indicate that you have read and understood the above

I declare that all of the information I have given is true to the best of my knowledge

Signature Date

PLEASE READ THE NOTES BELOW WHICH EXPLAINS HOW YOUR APPLICATION WILL BE DEALT WITH

If you are applying for more than one child and they attend different schools please provide all the details on one form and get it stamped by one of the schools. You do not have to complete a separate form for each child

If your application is successful you will receive vouchers to the value of £75 for each eligible child. These will be sent to your child's school at the beginning of July. If you have eligible children at different schools, the vouchers will be sent to the school which has stamped the application form

If your application is incomplete or unsuccessful, the Trust will contact you directly using the information you have provided on your application form.

The decision of the Trustees is final and there is no right of appeal.

If you have any queries please contact the Trust :

In writing SCCT, Lingard House, Fox Hollies Road, Sutton Coldfield, B76 2RJ

By phone 0121 351 2262

By email info@suttoncharitabletrust.org